



Team Manager
2012 Provincial Team Girls Softball Programs

An exciting opportunity exists to join Softball Nova Scotia in the role of Team Manager of the 96', and 97' Bantam programs and the 98' and 99' Pee Wee Provincial and Regional teams programs. The successful candidate will serve as the first point of contact for all non-field of play related duties and participate in a series of professional development opportunities as part of the team staff as well as participate in an administrative role at provincial and regional teams selection camps in the spring of 2012. All four teams will represent Nova Scotia at the Bantam and Pee Wee National Championships and Eastern Canadian Championships in August of 2012.

To be considered for the position the candidates will;

- Possess a valid drivers license
- Strong Written and Oral Communication Skills;
- Computer literate – proficient in Microsoft Office
- Ability to work effectively in a “Team oriented environment”;
- Availability on designated weekend and for travel to two out of province summer events
- Possess a valid passport;
- Proficiency in Video technology would be an asset;
- Handle administrative duties, i.e. hotels booking, car rentals, coordinate fundraising
- Pass a Criminal Records Check and Vulnerable Sectors Check;

Application Deadline: September 29th 2011

All applicants are subject to Softball Nova Scotia's screening process.

Candidates should forward their resumes by email:

Caroline Crooks
Minor Girls Coordinator – Softball Nova Scotia
2012 Provincial and Regional Teams Programs
Softballns@gmail.com

****Please specify the year of the program you wish to be considered for.**

Only those candidates selected to be interviewed will be contacted **Softball Nova Scotia is the provincial sport governing body for softball in Nova Scotia.**

